AACAP RESIDENT TRAINING AWARD APPLICATION INSTRUCTIONS

Submission in electronic format is required through https://www.surveymonkey.com/r/5TPMMVJ

Use English only and avoid jargon and abbreviations. For terms not universally known, spell out the term the first time it is used with the appropriate abbreviation in parentheses; the abbreviation may be used thereafter.

Do **not** submit an incomplete application. **An application will be considered incomplete if it is illegible, if it fails to follow instructions, or if the material presented is insufficient to permit an adequate review.** Unless specifically required by these instructions do **not** send supplementary material. The application consists of the following sections:

1. ABSTRACT

Provide a brief summary of the project proposal and any associated activities (e.g., coursework, other technical training). Include rationale, specific aims, and significance.

2. CANDIDATE STATEMENT

The applicant will be the principal investigator (PI) of the proposed project. Choose a project title that is descriptive and specific. Address the following:

a. Your interest in the topic and this project
b. Your perception of your role in the project
c. Your additional pertinent experience or interests you wish the committee to consider

3. PROJECT DESCRIPTION

Background Information

- Explain the importance of the problem or critical barrier to progress in the field that the proposed project addresses.
- Explain how the proposed project will improve scientific knowledge, technical capability, and/or clinical practice in one or more broad fields.

Objectives

State concisely the objectives of the proposed project, including the impact that the results of the proposed project will exert on the field(s) involved.

- List succinctly the specific objectives of the project proposed, (e.g., create a novel curriculum, challenge an existing paradigm or clinical practice, or address a critical barrier to progress in the field).

Proposed Methods or Activities

- Describe the overall strategy, methodology, and evaluation to be used to accomplish the specific aims of the project.
- Discuss potential problems, alternative strategies, and benchmarks for success anticipated to achieve the aims.
- If the project is in the early stages of development, describe any strategy to establish feasibility, and address the management of any high-risk aspects of the proposed work.

4. PROJECT PROTOCOL

Outline major goals and objectives and indicate how they will be achieved.

5. TIMELINE FOR THE AWARD YEAR

Specify the expected milestones and activities for each month throughout the award year. Describe how you and your mentor would work together to meet the goals of your project and how your mentor would monitor your progress.

6. BIOGRAPHICAL SKETCHES/CVs

Information is requested for the applicant, mentor and any associate investigators who will be involved with the projects.

7. OTHER SUPPORT

If applicable, provide a list of other associates or consultants and how they will contribute to your project. Tell us about facilities and support available to you through your institution.

8. BUDGET AND JUSTIFICATION

Indicate how the money will be spent. Justify all major expenditures. Budget must include travel to AACAP's Annual Meeting in New York, NY in October 2027

9. LITERATURE CITED

10. LETTER DETAILING FUNDING HISTORY

Explain any current or previous funding received.

11. LETTERS OF SUPPORT (Email Directly to research@aacap.org)

Include letters of support from the mentor, department chairs and associates who will be involved.